

Pennsylvania Association of Resource Conservation and Development Councils



Quarterly Meeting – July 2013

DATE: Wed., July 3, 2013

TIME: 10:00 – 11:00 AM

LOCATION: Gotomeeting.com

July 2013 Meeting Minutes

Introductions & Roll Call

- Capital RC&D: Cheryl Burns, Susan Richards
- Community Partnerships: N/A
- Endless Mountains: Laura Hewitt
- Headwaters: Mike Bloom, Janie French
- Penn's Corner: Doniele Russell
- Penn Soil: Wes Ramsey
- Pocono Northeast: George Kauffman
- Southeastern PA: N/A
- Southern Alleghenies: Robb Piper, Susan Moon

Public Comment: N/A

Council Updates:

- Council updates were provided via written report (attached) and additions and/or discussions included:
 - Capital RC&D: The results of the current tillage survey will be distributed as soon as they are available.
 - Endless Mountains: The Council is becoming a hub for connecting localized activities and sharing information about pasture walks. They are still working through some issues in distributing the Organic DVDs.
 - Penn's Corner: Discussion focused on the background of the River Alert Information Network (RAIN) and its role as a coalition of public water suppliers utilizing regional river resources and the monitoring system in place as a result. (<http://www.3rain.org/about.php>)
 - Headwaters: Janie French is the new Executive Director and Dale Fox is focusing on development and fundraising for the Headwaters Conservation program. Headwaters RC&D's primary focus is on water quality projects; acid rain projects in Elk County and abandoned mine drainage program sustainability. Interested in connecting local producers with local markets beyond marketing efforts only.
 - Southern Alleghenies: Provided written report (see attached)
 - Pocono Northeast: George Kauffman provided a verbal report noting that they are adding 8 new people to their board. The office closed last year. Watershed grants

and rural well testing continues. The mobile pelletizer project and renewable energy studies are also underway.

Motion to approve minutes from January 2013 (Piper/Burns), Approved

Treasurer's Report – Sue Moon

- General account balance: \$1643.02
- Invest account balance: \$4270.18
 - ~~Expires 11/29/13~~
- Northwest CD balance: \$14,000.00^λ
- Budget was reviewed (provided)
- Dues Update: All returned except South East RC&D
- Payment of Bills
- Bills to be Paid
 - Capital RC&D, Secretary \$600.00
 - Endless Mountains, Website \$500.00
 - Endless Mountain, Travel \$100.00
- Approval to transfer Invest balance to budget (Hewitt/Piper) – Approved
- Sue Moon requested receipt of contract from Endless Mountains. The contract was forwarded to Doniele Russell and will be forwarded to Sue Moon and a signed copy will be sent to Laura Hewitt.
- George Kauffman inquired about the participation of South East in the July 2013 meeting and a brief update was provided.
- Brief discussion was held pertaining to the September conference budget noting that funds will only be provided to cover the cost of meals at Hoss's.
- The 2014 budget will be prepared and discussed at the Executive meeting in August.

Old Business

- Website Update: Laura Hewitt noted that she is not receiving submissions for the website. She inquired as to whether she should spend some of the contracted time in redesign and then seeking specific information from councils. There are four hours available from the most previous quarter. It was agreed that Ms. Hewitt can proceed with a storyboard for September. Ms. Hewitt also noted that she is still missing the new website for Penn Soil and the 'About' section update from Pocono Northeast. George Kauffman will review and submit information for the About section to Laura Hewitt.
- Mid-Atlantic Update: No PA RC&D Councils are paying dues to Mid-Atlantic RC&D.
- 2013 Conference Agenda Discussion:
 - The following officer positions are up for election:
 - Vice Chairman (Robb Piper)

- Treasurer (Sue Moon)
 - Member-at-Large (Jack Hannish)
- There are no by-law changes for the 2013 Conference.
- Capacity building for 2014: A discussion will be held about engaging more participants in the quarterly calls. Other suggestions should be brought to the meeting.
- The 2013 Conference will be held at the Hoss's in State College, PA on September 25 from 10 AM – 1 PM. Robb Piper confirmed location date & time with Hoss's (10:00 AM-1:30 PM) and Cheryl Burns will forward a meeting notice 30 days prior.
- A discussion was held about the statewide dry hydrant project. Wes Ramsey noted that Penn Soil still has kits available and will email Laura Hewitt information about the project and contacts for materials.

New Business

- Current Delegate List: Cheryl Burns has a list current as of September 2012 noting Delegates, Alternates and staff for each council. This list will be forwarded with the notice for September meeting.
- Website minutes: Current minutes listed on website show 'Draft'. Laura Hewitt indicated that signed copies do not need to be displayed but will remove 'Draft' wording and post 2013 minutes.
- Doniele Russell requests that ALL councils forward information and events to Laura Hewitt for display on the PARCD website.
- Partnership opportunities: Laura Hewitt indicated a desire to continue networking about programming and project information.
- Additional discussion was held about covering expenses for the 2013 Annual Meeting but examining the possibility of charging a small registration fee for 2014.
- Executive Call on August ^λ

Adjourn (Kauffman/Burns) – 11:16 AM, approved.