

**Pennsylvania Association of Resource Conservation and Development Councils
ANNUAL MEETING - 2014**



DATE: Wednesday, September 17, 2014
TIME: 10:00 AM – 2:00 PM
LOCATION: Hoss's Steak and Sea House, 1450 Atherton Street,
State College, PA 16803

MINUTES DRAFT

Welcome & Introductions (Vice President, Robb Piper)

Southern Alleghenies: Robb Piper (Vice President), Susan Moon (Treasurer)
Penn's Corner: Jeff Leindecker
Pocono Northeast: Jack Hanish (Member-at-Large)
Endless Mountains: Laura Hewitt, Joshua Billings
Penn Soil: Jack Preston, Wes Ramsey
Capital: Susan Richards, Cheryl Burns (Secretary)
Community Partnerships: N/a
Headwaters: N/a
SouthEastern PA: N/A

RC&D Council Reports

-Break for Lunch-

Business Meeting

Delegate Roll Call (as above)

December 2013 Strategic Planning Meeting Notes

Motion to approve the minutes as provided (Hewitt/Moon), approved.

Election of Officers

- The nominating committee comprised of Janie French and Wes Ramsey indicated the positions with expiring terms and identified nominees including:
 - President: Jack Hanish
 - Secretary: Cheryl Burns
 - At-Large: N/a
- Nominations for the At-Large office were opened and Jeff Leindecker was nominated
- Motion to cast the unanimous ballot for 2015 officer slate of officers, approved.

Treasurer's Report

- Sue Moon provided a treasurer's report and addressed questions.

Income:	Dues	\$600.00
Expenses:	Meetings & Conferences	\$149.88
	Website Host & Domain	\$180.00
		\$329.99
Net Income		\$270.12

- Checking account balance as of September 17, 2014; \$18,743.40
- Motion to accept the Treasurer's Report as presented pending audit, (Preston/Hanish), approved.

Fiscal Year 2015 Budget

- Sue Moon shared a draft budget for fiscal year 2015.
- Laura Hewitt inquired about eliminating dues because of the lack of activity within the organization. Discussion was held and it was determined to maintain the current dues level
 - Motion to maintain current dues for fiscal year 2015, (Preston,Leindecker), approved.
- The support services payees were edited to reflect the positions rather than the councils with representatives currently filling the positions.
- Line item pertaining to travel reimbursement for representative attending the National RC&D conference was removed as there is no conference in FY 2015.
- Wes Ramsey reviewed costs associated with participating in the GeoFair and addressed questions.
 - Motion to purchase 10 seats for the GeoFair for \$2950.00, (Leindecker,Burns), approved.
 - Note: Each council will be entitled to one seat and the PARCD will receive one seat.
- Motion to modify the 2014 budget to reflect the miscellaneous expense of \$2950.00 for the GeoFair seats, (Hewitt,Preston), approved.
- Motion to approve the fiscal year 2015 budget as amended, (Hanish,Hewitt), approved.

Old Business

- Annual Report
 - Future annual reports will be compiled from updates received from individual councils.
 - Secretary will send an email requesting updates on the first Monday of each month. Updates will be submitted via online form, from which regular reports and ultimately an annual report can be compiled.

New Business

- PARCD Priorities for 2015 will focus on updates and GeoFair 2014.
- The 2015 Annual Meeting will take place on Wednesday, September 23, 2015.
- The focus for the next meeting or conference call will include discussion about GeoFair options (commitment from councils, ideas for PARCD's seat) and website/report content.

Adjourn

- Motion to adjourn, (Hewitt, Preston), approved.