


Pennsylvania Association of Resource Conservation and Development Councils

	<p style="text-align: center;">2012 ANNUAL MEETING MINUTES</p> <p>DATE: Wednesday, September 12, 2012 TIME: 10:00 AM – 2:00 PM LOCATION: Hoss's Steak and Sea House, 1450 Atherton Street State College, PA 16803</p>
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Welcome Jack Preston, President

Introductions Delegates, alternates and guests present as per list.
Quorum was met.

Capital RC&D: Cheryl Burns (D), Susan Richards

Endless Mountains: Laura Hewitt (D)

Southern Alleghenies: Robb Piper (D), Sue Moon (A)

Pocono Northeast: Jack Hanish (D), George Kauffman (A), Sue Berkowitz

Headwaters: Dale Fox

Penn's Corner: Doniele Russell (D)

Penn Soil: Jack Preston (D), Wes Ramsey

10:30 AM Welcome (President, Jack Preston) (10:20 AM)

Introductions: JP, RP, WR, JH, GK, SB, SM, LH, DF, DA, CB, SR

RC&D Council Reports

Southern Alleghenies: Robb Piper reported that the Council has been holding quarterly meetings and closing out projects but will keep the organization open.

Penn Soil: Wes Ramsey noted that Penn Soil downsized in 2012 and is now housed within the Warren County Conservation District. He also shared detail about an geocaching event featuring the Oil Creek & Titusville railroad that hosted 210 individuals. They look forward to hosting again next year. It was also shared that the Allegheny Geotrail may expand to include all 18 counties within the PA Wilds region.

The council is hosting several bridge agreements to assist NRCS and is the process of completing the Allegheny Nutrient Reduction Program.

Capital RC&D: Susan Richards shared detail about the bridge agreements held by Capital RC&D and noted that the council just completed the first year of a two year tillage survey for counties within the Susquehanna River basin. Capital RC&D just completed a grazing program with National Fish and Wildlife Foundation but will continue working with NFWF through a grant providing support of on the ground CREP buffer maintenance cost share.

Ongoing projects include local food outreach, Conservation Landscape Initiative involvement with the South Mountain Partnership, High Tunnel outreach, CREP outreach, No-Till support and the support for and development of a regional food system alliance.

Pocono Northeast: – Jack Hanish reported that their Council also has bridge agreements with NRCS and is in the 7th series of CSAW grants providing technical assistance to watershed organizations. The Council is also still working on the pelletizer project and has interest with farmers and school districts. George Kauffman was introduced and share detail about his background.

Endless Mountains: Laura Hewitt shared detail about developing relationships with Commonwealth agencies and USDA-NRCS for ongoing and new projects, noting in particular the success of the Kids Community Garden. She also reported about a Transition to Organic video produced and distributed through the Council.

Headwaters: Dale Fox provided an update on the status of the railbanking issues encountered with the railbeds owned and operated by Headwaters as railtrails. She also provided detail about their fundraising and program development status.

Penn's Corners: Doniele Russell noted that they are still entirely run by volunteer council members but are hoping to partner with another area foundation to hire an Executive Director. The Council has maintained its Grassland Contest, Abandoned Mine Restoration projects and clean water efforts.

Business Meeting Jack Preston, Chair
The business meeting was called to order at 1:25 PM

Delegate Roll Call Cheryl Burns, Acting Secretary
Delegates and alternates present are indicated above.

Approval of July 18, 2012 Meeting Notes

- Laura noted minutes needed should have read September not January
- (Russell/Hanish) Approved

Approval of proposed by-law amendment

- Amendment RE: 'Delegate or Alternate Delegate' (As approved in April 2012)
- Motion to approve change as presented; (Piper/Hewitt) Approved
- Cheryl Burns will provide copy of updated by-laws to delegates and councils with 2012 Annual Meeting Minutes

Election of Officers

The positions of President, Secretary and At-Large Member were open for election;

Sue Moon with Southern Alleghenies RC&D was nominated to fill the unexpired treasurer position (expiring 12/31/13). (Russell/Piper) Approved.

Doniele Russell with Penn's Corner RC&D was nominated to fill the position of President (expiring 12/31/14). (Hewitt/Piper) Approved.

Cheryl Burns with Capital RC&D was nominated to fill the position of Secretary (expiring 12/31/14). (Piper/Russell) Approved.

Jack Hanish was nominated to fill the position of At-Large Member (expiring 12/31/13). (Piper/Russell) Approved.

Sue Moon, newly elected Treasurer, posed several questions about the details of her responsibilities including current location of checkbook, signatory requirements and banking recommendations. Question posed by newly elected treasurer.

Treasurer's Reports Jo Ann McCready (presented in absentia)
A Motion was made to approve and file subject to audit. (Piper/Russell) Approved.

Laura Hewitt requested that a policy be adopted to require budget-to-actual reports with all future financial reports. It was noted by Sue Moon that she will submit a budget-to-actual, year-to-date, balance and detailed report for expenses, and total assets/total liabilities in each report.

Fiscal Year 2013 Budget

A motion was made to approve the budget as amended (see attached). (Piper/Russell) Approved.

Other Business

Website Additions:

Any Council with changes to their information or content as listed on the www.parc.org website, should contact Laura Hewitt.

A list of potential changes to the rest of the PARCD website will be assembled and prioritized then acted upon by Laura Hewitt.

It was moved to contract for five fiscal quarters at \$250.00 per quarter with Endless Mountain RC&D to provide maintenance and ongoing web support. (Piper/Russell) Approved.

Note: Laura Hewitt, delegate from Endless Mountains recused herself from this vote.

Conference call logistics

Cheryl Burns will provide access to and information about using gotomeeting.com for conference calls. This service will allow for voice and visual communication.

2013 Meeting Schedule

Meetings are held quarterly; January, April, July and an annual meeting in September. The Executive Committee will meet prior to each quarterly meeting.

Laura Hewitt noted that it is the 2nd Wednesday of the 1st month of each quarter.

Adjourn

Motion to adjourn (Russell/Burns) Approved.